

**World Conference**  
**“ICT for Capacity-Building: Critical Success Factors”**  
**organized by UNESCO and the Club of Rome.**

Date: 11-13 May 2005

Venue: UNESCO Headquarters, Room II

Address: 7, place de Fontenoy  
75352 Paris 07 SP  
France

This document contains background information  
on travel and the location

## UNESCO and Paris Practical Information

The Conference is being held at UNESCO Headquarters in Paris, from 9 a.m. on Wednesday 11 May to 5 p.m. on Friday, 13 May 2005.

We recommend that you arrive in Paris on the eve of the session in order to complete a number of formalities at your leisure.

### Flying to Paris

Paris has two airports, Roissy-Charles de Gaulle (tel.: 01 48 62 12 12) located to the north of the city; and Orly (tel.: 01 49 75 52 52), mainly for domestic flights, located to the south of the city.

For further information on flights and means of transports to get to Paris city centre, you may consult the Paris Airports website: <http://www.adp.fr>.

### Getting to UNESCO Headquarters

UNESCO Headquarters is located at: 7 place de Fontenoy 75007 Paris.

The entrance to the **main building** is **7 place de Fontenoy** and the direct entrance to the **Conference Building** for Rooms I to XII is at **119 avenue de Suffren**.

By metro (underground/subway): On the Parisian metro system, tickets can be purchased individually at 1.4 € or in the form of a book of 10 (a "carnet") for 10.5 € and each ticket is valid for one trip, regardless of the distance traveled. These tickets can be purchased at the metro station or from a "tabac". The most convenient stations for visiting UNESCO are **Ségur**, **Cambronne**, **Sèvre Lecourbe** and **Ecole Militaire**. If you plan to stay in Paris beyond the dates of the meeting, you might consider buying a weekly ticket ("billet hebdomadaire").

By bus: Use the same tickets as for the metro, one ticket per trip. You must punch the single tickets as you get on the bus. Buses which pass near UNESCO are the **28, 80, 82, 87** and **92**. For further information on travel in Paris and the Paris region, you may consult the Paris Transport website: <http://www.ratp.fr>.

By taxi: There are taxi ranks on place de Fontenoy and in avenue de Suffren. It is also possible to order a taxi by calling one of these numbers: 01 45 66 00 00, 01 49 36 10 10 or 01 47 34 00 00. Give the address of the building where you are and UNESCO's telephone number (01 45 68 10 00).

By car: There are many public fee-paying parking spaces near UNESCO, both underground and surface, indicated by a sign with a white P on a blue background. Please bear in mind that parking tickets are regularly given if payment is not made or the time limit is passed.

### The Conference Rooms

The Conference will take place in Room II located on the ground floor of the Conference Building. Project and technology presentations will also take place in Rooms VI, VIII and IX located in the first basement of the Conference Building.

### Registration

Registration will take place from 8.30 to 9 a.m. at the Reception and Information Desk at the entrance of Room II in the Conference Building. You will be given documentation and your badge, which must be shown at the entrances of all buildings.



### **Cafeteria**

UNESCO's Cafeteria is located on the 7<sup>th</sup> floor of the Fontenoy Building and serves lunch.

Opening hours: Monday to Friday, 11.30 a.m. to 2.30 p.m.

The restaurant Lowendal which is also located on the 7<sup>th</sup> floor of the Fontenoy Building serves lunch. It is advisable to make a reservation for a table.

Opening hours: Monday to Saturday, 12p.m. to 2.30 p.m.

Tel.: 81600 (within UNESCO)

### **Conference Bar**

The Conference Bar serves coffee, tea, cold drinks, and light refreshments (cakes and sandwiches) all day, with hot and cold meals for lunch and dinner. This bar is located in the basement of the Conference Building.

Opening hours: Monday to Saturday, 8.30 a.m. to 9 p.m.

### **Bank**

You can carry out all banking operations in the bank "Société Générale" which is located opposite the lifts on the first floor of the Fontenoy Building.

Opening hours: Monday to Friday 9.30 a.m. to 12.15 p.m. and 1.30 p.m. to 5 p.m.

Tel.: 0153695560 or 81640 (within UNESCO)

A cash dispenser is at your disposal 24 hours a day in Fontenoy (Hall Miró).

### **Postal services**

There are mail boxes inside UNESCO situated near the Place de Fontenoy entrance, behind the lifts. In an emergency, you will find a 24/7 post office situated at 52 rue du Louvre, in the first arrondissement.

### **Travel**

The travel agency Carlson Wagonlit Travel is located at the opposite of the lifts on the first floor of the Fontenoy Building.

Opening hours: Monday 10 a.m. to 6 p.m., Tuesday to Friday 9 a.m. to 6 p.m.

Tel.: 80380, 80381, 80377 (within UNESCO)

### **Library**

The library offers direct access to a selection of daily newspapers and magazines, dictionaries, encyclopedias, yearbooks, guidebooks, etc. You may wish to consult UNESBIB, the online library catalogue, for references of UNESCO documents/publications since 1972, and UNESDOC, the full-text database. Photocopying and printing facilities, and information services are at your disposal. The library is located on the ground floor of the Fontenoy Building.

Opening hours: Monday to Friday, 9.30 a.m. to 6 p.m.

Tel.: 80356, 80360 (within UNESCO)

E-mail: [library@unesco.org](mailto:library@unesco.org)

### **Bookshop**

A bookshop is located at the entrance of the Fontenoy Building and sells UNESCO publications, CDs, CD-ROMs, and some United Nations publications. You will also find trademarked UNESCO gifts, as well as numismatic and philatelic items.

Opening hours: Monday to Saturday, 9 a.m. to 6 p.m.

Tel.: 82222, 80370 (within UNESCO)

### **Hotels near UNESCO**

Here is a selection of hotels in the vicinity of UNESCO. Please note that each participant should make his/her own reservation. **All prices quoted are indicative and subject to change.**

- Versailles Hôtel, 213 rue de la Croix Nivert, 75015 Paris, Tel.: 01 48 28 48 66  
Email: [versaille.hotel.paris15@wanadoo.fr](mailto:versaille.hotel.paris15@wanadoo.fr)  
Single room with breakfast: €61  
Double room with breakfast: €69
- Duquesne Eiffel, 23 avenue Duquesne 75007 Paris, Tel.: 01 44 42 09 09  
Email: [hotel@duquesneeiffel.com](mailto:hotel@duquesneeiffel.com)

Single room with breakfast: €98  
Double room with breakfast: €113

- Hotel Farmus , 94 boulevard Garibaldi, 75015 Paris, Tel.: 01 42 75 00 10  
Single room: €65  
Double room: €78
- Comfort Hotel Abaca, 60 rue Olivier de Serres, 75015 Paris , Tel.: 01 45 32 44 33  
Rooms: from €75 to €152
- Ibis Paris Cambronne Tour Eiffel, 2 rue Cambronne, 75015 Paris, Tel.: 01 40 61 21 21  
Rooms: from €64 to €91
- Hôtel Alsacia, 15 rue Mademoiselle , 75015 Paris, Tel.: 01 42 50 20 46  
Rooms: from €65 to €77  
Breakfast: €6
- Hôtel Baldi , 42 boulevard Garibaldi, 75015 Paris, Tel.: 01 47 83 20 10  
Rooms: from €70  
Breakfast: €5.80
- Citadines Tour Eiffel (apartment), 132 boulevard de Grenelle , 75015 Paris , Tel.: 0 825 003 505  
Rooms: from €130 to €145

#### **Restaurants near UNESCO**

- Filidige  
26 bd Garibaldi  
75015 Paris  
Tel.: 01 47 34 83 48
- L'Antreamis  
9, rue Bouchut  
75015 Paris  
Tel.: 01 45 67 15 65
- L'Amaryllis  
13 bd Garibaldi  
75015 Paris  
Tel.: 01 47 34 05 98
- Myung Ka  
19 bd Garibaldi  
75015 Paris  
Tel.: 01 47 83 41 45
- Rami  
30 bd Garibaldi  
75015 Paris  
Tel.: 01 45 66 04 43
- Fontanarosa  
28 bd Garibaldi  
75015 Paris  
Tel.: 01 45 66 97 84
- Gabine  
46 bd Garibaldi  
75015 Paris  
Tel.: 01 47 83 48 08
- Le Garibaldi  
58 bd Garibaldi  
75015 Paris  
Tel.: 01 45 67 15 61
- Pizza Sandro  
21 bd Garibaldi  
75015 Paris  
Tel.: 01 45 66 09 22